



No. F.5(1)/AUJ/DEdn/2024/ 241-52

Date: 24.08.2024

CIRCULAR

Applications are invited for “**Best Teacher Award 2024**”. All the Colleges/Unit Heads of the University are requested to circulate the attached proforma among the teachers along with the guidelines. Hard copy of complete filled application form must be reach through proper channel to the office of Directorate of Education latest by **August 31, 2024** up to 5:00 PM positively. The applications received after last date will not be considered.

(Pradeep Pagaria)
Director Education

Copy to the followings for kind information and necessary action:

1. PS to Hon'ble Vice-Chancellor, Agriculture University, Jodhpur
2. Director, Research/Extension Education/HRD/PME/DSW, Agriculture University, Jodhpur for information and n/a.
3. Dean, CoA, Jodhpur/Sumerpur/Nagaur/Baytu for information and n/a.
4. Project Coordinator, PC Unit (ICAR), AICRP on Pearl millet, Mandor, Jodhpur for information and n/a.
5. Registrar/Comptroller, Agriculture University, Jodhpur for information.
6. ZDR, ARS, Mandor/Jalore for information and n/a.
7. Senior Scientist & Head, all KVK, AU, Jodhpur for information and n/a.
8. OSD, CDFT/CTAE/FoM, Jodhpur for information and n/a.
9. Officer In-charge, ARSS, Sumerpur/Nagaur/Samdari for information and n/a.
10. In-charge website, AU, Jodhpur for upload on university website.
11. Guard File/Circular File.

Director Education

Director Education
Agriculture University Jodhpur
Mandor, Jodhpur
Rajasthan - 342304

GUIDELINES FOR THE BEST TEACHER AWARD

The detailed guidelines as per ICAR, Higher Agricultural Education Institutions (HAEIs) for best teacher award are given below:

1. The scheme is extended to all the CAUs, CUs with Agriculture Faculty, SAUs and Deemed- to- be Universities (Altogether called as Higher Agricultural Education Institutions, HAEIs) under National Agricultural Education and Research System
2. It will be an annual event give at the Annual Convocation or in a function on the Teachers Day/Foundation Day every year.
3. The number of the awards in a particular HAEI will be **ONE**
4. The award will be coordinated by Director Education. Heads/Deans should not apply for the award. The application form will be invited by the coordinator, which will be submitted through HoD to the Dean. The Dean of the Colleges after having nomination from each Department, will forward one name to the coordinator*. The coordinator will receive the nomination from all Deans. Thereafter, all nominations will be put up to the Judgment Committee for its final recommendation. The Vice Chancellor will approve one name recommended by the Judgment Committee.
5. The applicant must have at least 5 years of teaching/research/ extension experience as regular faculty member.
6. The applications/proposals will be invited by the Coordinator every year.
7. The application/proposals in prescribed format will be enrouted through proper channel. It will be signed by the candidate and endorsed by at least three of his/her passed out postgraduate students (as major advisor) and two peers from the HAEI.
8. The candidate must have at least three 'outstanding', but not less than two "very good" annual appraisal/self appraisal reports out of immediate past five reports.
9. The candidate is expected to be a role model teacher with high moral values and must not have been penalized or any enquiry pending against him/her.
10. The candidature will remain valid for three years with entitlement to the candidate to update his/her biodata every year.
11. The judgment committee will be as follows:
 - a. An external expert (not below the rank of Vice Chancellor = One
 - b. Deans/Directors from other agricultural Universities = Two
nominated by the Vice Chancellor)
 - c. DDG (Agricultural Education), ICAR, New Delhi or his = One
nominee
 - d. Coordinator = One
12. Decision of the judgment committee (after approval of the Vice Chancellor) will be final. There will be no appeal against it.

* Dean (or the university) can develop own procedure for it. For example, a candidate who has maximum number of 'Outstanding' ratings of the Annual Assessment Reports out of the last five years



AGRICULTURE UNIVERSITY, JODHPUR

PROFORMA

(Application/proposal for Best Teacher Award)

1. Name and address:
2. Designation:
3. E-mail ID, Telephone Number/Mobile Number
4. Academic Qualifications:

Degree/subject	University	Year	Division/Grade

5. Teaching/research/Extension Experience (For last five year)

Position	University	Period	Year/month

6. Academic Achievements

- a) **Teaching:** Achievements under teaching should be listed under the following subhead

S. No.	Particular (provide annexure for each sub-head)	Max. Marks allotted
1	Details of lectures taught (year wise for both UG and PG)	20
2	Details of Postgraduate Research guided/Co-guided (No. of Students/Title of theses/year wise)	5
3	Placement of students obtained U.G. & P.G. degree under your guidance	5
4	No. of thesis selected for award/recognition etc., if any	5
5	No. of publications out of P.G. theses under your guidance	5
6	Details of teaching new courses, Laboratory Manuals etc	5
7	Notable achievements for teaching	5
8	Co- curricular activities	5

b) **Research achievement** (Maximum marks 5)

- i) Research projects completed /ongoing
- ii) Publications Attach the list)
- iii) Patent(s), if any
- iv) Any other

c) **Extension achievement:** (Maximum marks 5)

- i) Training conducted as Coordinator/Director
- ii) Organization of Farmers' Fare/On-farm trials etc.
- iii) Any other item

7. Awards/ Recognitions (**Maximum marks = 5**)

8. Membership of professional societies (**Maximum marks = 5**)

9. Contribution towards institutional development activities (**Maximum marks = 10**)

10. A write up (not exceeding 500 words) in support of your candidature for the award
(**Maximum marks = 5**)

11. **Student Feedback:** This will be added by the respective HoD & Dean at the time of application (already collected by HoD/Dean at the end of each Semester) while evaluating the application (**Maximum marks = 10**).

Certificate: It is certified that the information given in columns 1-10 is correct to my knowledge and belief.

Date:

(Signature of the Candidates

(Counter signature of the Head of the Department)

[Click here to download the Application Form
in Microsoft Word \(.docx\) Format](#)